

**Forsyth Township Board  
Special Meeting  
Emergency Service Building  
March 1, 2011**

Supervisor Minelli called the Special Meeting of the Forsyth Township Board to order at 6:30 P.M. followed by the Pledge of Allegiance to the American Flag.

**Board Members Present:** Supervisor Minelli, Clerk Filizetti-Hartzell, Treasurer Nordeen & Trustee Roberts.

**Board Members Absent:** Trustee Armatti.

**Also Present:** Bookkeeper Lynn Rodgers, Senior Citizen Director Julie Shaw, Superintendent of Public Works Eric Jansci, Fire Chief Larry Hammond, Library Director Kathy Holman and Library Board Member Donna Adams.

**Approval of Minutes:** Motion by Roberts, supported by Nordeen & unanimously carried to approve the February 22, 2011 special Meeting minutes as presented.

**Review Two Previously Approved Bills:** A bill made out to Michigan Townships Association in the amount of \$25.00 has to be voided; the PAC payment from a governmental unit can't be accepted by the MTA. The bill made out to the Progressive Business Publications in the amount of \$177.84 was paid for a publication which was not approved by the township board or employees. A letter will be directed to the Progressive Business Publications requesting proof that the publication was ordered. **Motion by Filizetti-Hartzell, supported by Nordeen & unanimously carried to void check numbers 57210 & 57215.**

**Ambulance Write off Memo:** Uncollectable ambulance bills resulting from death with no estate, Medicaid/Medicare denial or over date collectables were presented to the board to be written off as follows: 2003-2009 – \$17,324.36 (Medicaid) ; 2003-2009 - \$19,406.32 (Medicare); 2003-2009 - \$\$6,355.00 (UPHP Medicaid); 2003-2009 - \$2,629.24 (Tri-Care); 2003-2009 - \$2,298.97 (Medicaid c/o MDSS). **Motion by Nordeen, supported by Filizetti-Hartzell & unanimously carried to write off uncollectable ambulance bills as presented.** Ambulance bills in the amount of \$27,652.60 are currently in collections. Discussion ensued regarding writing the bills off but continue holding them in collections and recording any monies received as Ambulance revenues. **Motion by Filizetti-Hartzell, supported by Nordeen & unanimously carried to write of ambulance bills in collections in the amount of \$27,652.60.**

**Budget Workshop:** The board was informed about the recent proposed cut in Statutory Revenue Sharing in the amount of \$75,441.00. Rodgers informed board members that the estimated property tax collections will increase in the General Fund by \$70,000.00, the Police Fund by \$11,900.00, the Ambulance Fund by \$6,050.00 , the Library Fund by \$11,050.00 and the Clubhouse/Recreation Fund by \$20,500.00. She further informed the board that PILT monies could be reduced by 15% and Personal Property taxes eliminated which would result in a further reduction of revenues. Various suggestions were made to balance the budget such as adopting the 2011/2012 budget as is and adjusting after the beginning of the fiscal year; asking employees to freeze wages for a year; reducing the Library allocated millage; cutting the contingency & Capital Outlay. Donna Adams addressed the board stating the Library is willing to cut the allocated millage by 4%. She stated Penal Fines & State Aide to the Library will be reduced this year; that the Library is considering adding another employee & extending the hours they're open. If the Township board cuts the Library allocated millage Donna Adams wants the record to show that when funds are available the Township Board will continue to offer allocated millage to the Library. The Board will look at adding the Library tax increase in the amount of \$11,050.00, the Police Department tax increase in the amount of \$11,900.00 to the General Operating Fund budget, reducing Contingency by \$10,000.00 and Capital Outlay by \$3,000.00. With the estimated \$70,000.00 increase in General Operating tax collections plus the \$10,050.00 & the \$11,900.00 the revenues would increase by \$91,950.00 and the expenditures would be reduced by \$13,000.00. If the Township were to ask the voters for a Recapture of Voted millage an additional \$154,559.26, based on 2009 taxable value, would be recognized. The board will meet again for a budget workshop on Thursday, March 17<sup>th</sup> at 6:30 P.M. at the Emergency Service Building. Filizetti-Hartzell did not receive an answer regarding moving the Senior Citizen Director cost center from the General Operating Fund to the Clubhouse/Recreation Fund.

**Adjournment:** Supervisor Minelli adjourned the meeting at 7:50 P.M.

Respectfully submitted,

Bonnie Filizetti-Hartzell  
Forsyth Township Clerk