

**Forsyth Township Board
Regular Meeting
April 28, 2011
Tailwinds Bar & Grill**

Supervisor Minelli called the Regular Meeting of the Forsyth Township Board to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Supervisor Minelli, Clerk Filizetti-Hartzell, Treasurer Nordeen, Trustees Armatti & Roberts. All present.

Also Present: County Commissioner Nordeen, township employees & interested citizens.

Approval of Minutes: Motion by Roberts, supported by Nordeen approving the March 1, 2011 Special Meeting minutes & the March 24, 2011 Regular Meeting with the following corrections: Under Treasurers report delete Treasurer Nordeen gave report & replace with report placed on file; under called to order & after Assessor DeGroot; change Truth & Taxation to Truth in Taxation. Motion carried.

Public Comment: Comments received included lack of communication between Forsyth Township Board & the Library Board; thank you to Supervisor Minelli & Treasurer Nordeen for their help with the pocket playground located at Aircobra & Banshee & requesting Board be financially receptive to assist with the clean-up and playground equipment repair/replacement; Sawyer property owners paying thirty to forty thousand per year of Clubhouse/Recreation taxes & receiving minimal services; presentation regarding the "W" after Marquette County turned down purchase; request by County Commissioner Nordeen to amend the agenda to include the "W"; thank you for a continued job well done by the Forsyth Township Fire Department.

Agenda: Motion by Nordeen, supported by Armatti & unanimously carried approving the April 28th agenda with the following deletions & additions: under Action Items add 13a. Fuel Bids; 13c. Clubhouse Pool Tables (tabled from April) & add 16. Closed Session for Contract Negotiations; under Discussion Items add 11c. "W"; 13k. Sawyer Park (Playground) & 13j. EMS Proclamation. Motion carried.

DEPARTMENT REPORTS:

The following reports were accepted and placed on file:

Ambulance: EMT Tara Armatti requested a board member meet with EMS personnel regarding a number of concerns.

Assessing/Zoning:

Clubhouse:

Fire Department: Thank you to Treasurer Nordeen for attending Fire Department meetings.

Library: Chairperson Adams requested a meeting between the Library Board & the Township Board.

Police Department:

Public Works Department: Superintendent Jancsi gave an oral report & requested the board consider part-time summer help for the cemetery and parks. Motion by Nordeen, supported by Armatti authorizing Superintendent of Public Works Eric Jancsi to hire two temporary part-time workers. Motion carried.

Senior Citizen Director: Senior Director Shaw informed the board that Judy Green was given a Volunteer of the Year award.

Treasurers Report:

Attorneys' Report: The Barringer case will be heard on Wednesday, May 4th at 11:00 a.m. at the courthouse. The Zoning Aide is requesting direction regarding the civil infraction penalty for misc. debris infractions; when removing can be done and when the cost of removal can be added to the tax roll. Attorney Koch will meet with the Zoning Aide for more clarity in the Misc. Debris Ordinance. The Medical Marijuana issue was discussed at length with the board looking to Attorney Koch for direction on this issue. Attorney Koch recommended the proposed township drug policy include medical marijuana as a legal prohibited drug.

Approval of Bills & Vouchers: Motion by Nordeen, supported by Armatti & unanimously carried approving bills in the amount of \$24,370.37 and vouchers as presented. Motion carried.

**Forsyth Township
Bills to be Approved**

28-Apr-11

Vendor	Description	Amount
Ace Hardware	Misc Supplies	761.37
Airgas	Rentals-EMS & Public Works	134.83
Alzheimer's Association	Training-Ketol & Borrett	100.00
AmericInn	Room for Training-Jancsi & Sirois	76.49
Aramark	Uniform & Carpet Service	816.45
Auto Value	Misc Parts & Supplies	480.95
Beauchamp Plumbing & Heating	Boiler Inspections & Repairs	1,787.62
City of Marquette	Water Analysis	60.00
Compudyne	WI-FI Setup & Computer Repairs	563.00
Ejustice Solutions	Annual Software Maintenance-Police	1,820.00
Emergency Medical Products	EMS Supplies	60.05
Froberg's	Work Boots-Jancsi	100.00
GBS Inc.	Election Supplies	48.54
Gwinn Floral	Plant & Floral Arrangement for Art Class-Senior Ctr	50.00
Harris	ACH Training & Water/Sewer Forms	944.67
Holiday 50 Minute Cleaners	Dry Cleaning-Police	50.54
Kevin Wm Koch, PC	Attorney Fees	1,190.07
Marquette General Health Systems	EMS Supplies	532.71
MCTA	Membership Dues & Publication	279.66
Menards	Supplies-Clubhouse	128.94
Michigan Police Equipment Co	Ammunition-Police	341.00
Michigan Rural Water Association	Lagoon Training-Sirois	175.00
Modeltown Express	Gas & Supplies-Water Repair	44.72
National Association of Chiefs of Police	Membership & Subscription-Police	50.00
NBT Enterprises	Cutter & Repairs-Fire	600.00
Newman Traffic Signs	Street Signs	221.26
North Country Disposal	Recycling Disposal	150.00

Northern Michigan University	Consortium Dues	900.00
Northern Michigan University	WI-FI Setup & Equipment	580.00
Pomasl Fire Equipment	Bunker Gear	387.72
Quill Corporation	Office Supplies-Senior Center, Office	184.74
Range Telecommunications	Miss Dig Services	18.50
Snyders	Supplies-Office, EMS, Police	120.64
State of Michigan	Boiler Inspection	60.00
The Mining Journal	Publications	701.90
The Office Planning Group	Quarterly Copier Maintenance-Office	20.66
Upper Peninsula Firefighters Association	Annual UP Firefighter's Tournament	111.00
VFW Post 5670	Cemetery Flags	251.96
Wells Fargo Credit Card	Batteries for EMS Building	92.94
		14,997.93

**Forsyth Township
Bills to be Approved**

Additions

28-Apr-11

Vendor	Purpose	Amount
AMCAB	Food Service License Renewal	328.00
Beauchamp's Plumbing & Heating	Float Switch-Sewer	67.39
Holiday 50 Minute Cleaners	Dry Cleaning-Police	19.00
Menards	Clubhouse Repairs	38.85
Michigan Works	Testing	506.00
Mytana	Sewer Parts	427.82
Newman Traffic Signs	Street Signs	273.44
North Country Disposal	Plastic Recycling	150.00
Peter Ghiringhelli	Computer Supplies-EMS	7.60
Pomasl Fire Equipment	Bunker Gear	6,359.05
Safelite Fulfillment, Inc.	Windshield Replacement-Police Car	240.22
	Software for IDs-Emergency	
Salamander Technologies, Inc.	Management	625.18
Signs Unlimited	Lettering on New Truck	120.00
	Computer Equipment & Hotel Room for	
Wells Fargo Credit Card	Water Training	209.89

	9,372.44
Original Bill Listing	14,997.93
Total Accounts Payable	24,370.37

DISCUSSION ITEMS:

Weidner's Floor Covering Bldg: Minelli stated the township could purchase the building for under \$6,000.00. It could be used for storage and a Public Works lunch room. He informed board members that the duplex on Maple Street next to the Clubhouse is also up for tax sale and could be purchased and removed for additional parking. Motion by Armatti, supported by Nordeen to pursue the purchase of Weidner's Floor Covering Building. Motion carried. Motion by Nordeen, supported by Hartzell to pursue the purchase of the duplex on Maple Street. Motion carried.

Water Bills: Discussion ensued regarding water shut off practices and whether or not the \$100.00 turn off fee should be charged at the time of shut off or waived if the property owner is informed of the shut off and pays the delinquent bill prior to shut off. Currently Superintendent Jancsi calls or knocks on the property owner's door and informs them the water will be shut off thereby giving them a last opportunity to pay the water bill, thus avoiding the \$100.00 fee. If the property owner is not at home they are not given a warning, are turned off and have to pay the \$100.00 fee. It was suggested a final warning notice be placed on the door thereby giving property owners equal treatment. Motion by Nordeen, supported by Armatti to waive the \$100.00 shut off fee if the property owner goes to the Township office and pays the delinquent water/sewer bill prior to shut off. Motion carried. Phone calls and knocking on property owners doors are not to be done.

"W": Treasurer Nordeen made a presentation regarding a lease/purchase option between Forsyth Township and West Branch Township. Forsyth could lease the "W" building for \$18,240 annually or purchase the building for \$110,000.00. This matter will be revisited on May 3rd at a Special Board Meeting, giving board members a chance to analyze the proposal.

OLD BUSINESS:

Jacobson Landscaping: Motion by Hartzell, supported by Armatti to hire A. Jacobson Landscaping to remove sand and salt debris from tree boxes on sidewalk plantings, fertilize trees, install weed mate, install mulch on top of weed mate & same type of mulch in planting beds in Nordeen Park at a cost of \$1,578.50. Motion carried.

LED Push Pumper Grille Guards & Window Barrier Guards (Police Dept.): Motion by Nordeen, supported by Roberts to spend up to \$1,000.00 for three widow barrier guards for the police department cars. Motion carried. Motion by Hartzell, supported by Nordeen to purchase one LED push bumper grille guard for the new Ford Crown Victoria police car at a cost of \$495.95. Motion carried.

Hard Suction: Motion by Hartzell, supported by Nordeen to purchase hard suction equipment at a cost of \$400.00. Motion carried. Fire Chief Larry Hammond addressed the Board regarding the lack of dress uniforms. The Fire Department would pay for half of the new uniforms if the township would pay for the second half. The department needs 10 or 11 new uniforms, preferably wool.

Request for Reimbursement for Classes (Ambulance): EMS personnel pay for training and are required to work for one year on the ambulance service prior to being reimbursed for half the cost by the township. Motion by Roberts, supported by Nordeen to reimburse three EMS members \$500.00 each for EMS classes they paid for. Motion carried. Motion by Hartzell, supported by Roberts to advertise for additional EMS personnel. Motion carried.

Direction Requested Regarding Planning Commission: Addressed under Attorney's report.

Request for Summer Hours for Office. Motion by Hartzell, supported by Armatti approving summer hours, 7:30 a.m. to 4:00 p.m., from Memorial Day to Labor Day for the township office. Motion carried.

Sawyer Park (Playground): Sawyer residents are requesting the township purchase playground equipment for the pocket park located at Aircobra & Banshee. Motion by Nordeen, supported by Armatti to purchase playground equipment at a cost not to exceed \$2,000.00. Motion carried.

Public Comment: Comments made included questions regarding zoning violations status; water turn off final notice at Sawyer; thank you for \$2,000.00 for park; thank you for co-operation between Sawyer & board; Pepsi challenge for W.

Board Comment: Minelli on special meetings Tuesday, May 4th, Township Office for interviews & W; Thursday, May 5th, Township Office to hire Secretary/Clerk. Armatti brought up 22A road gravel for the township. Jane thanked residents attending the meeting. Hartzell had already addressed the pending commission redistricting due to census numbers.

Adjournment: Minelli adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Bonnie Filizetti-Hartzell
Forsyth Township Clerk