

**Forsyth Township Board
Regular Meeting
Emergency Services Building
November 20, 2014**

Supervisor Minelli called the meeting to order at 6:34 p.m.

Board Members Present: Supervisor Minelli, Clerk Nordeen, Treasurer Roberts, Trustee Adams and Trustee Bodenus

Board Members Absent: None

Also Present: Attorney Kevin Koch, Public Works Superintendent Eric Jancsi, UPEA Representatives Carr Baldwin and Matt Treado, Assessor Henry DeGroot, Library Board President Donna Adams, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Adams, supported by Roberts, to approve the Minutes for October 16, 2014 Special Board Meeting and October 23, 2014 Regular Board Meeting as presented. Motion carried.

Public Comment: Library Board President Donna Adams commented on the progression of the Library Relocation Project. She stated that walls should be going up soon. Marie Bodenus stated she had been to the Tourist Park recently. The sign and improvements that the Boy Scouts have made on the trail in the Tourist Park look very nice. Pat Anderegg stated she was still having problems around her property. She believes the shooting and trapping by her house is unsafe. She would like the ordinance changed. Supervisor Minelli questioned Assessor DeGroot on the status of upgrading the Ordinances. Assessor DeGroot stated they were still in the development stage. Supervisor Minelli commented that anything not currently covered under a particular ordinance is defined by a state law.

Agenda: Motion by Nordeen, supported by Roberts, to approve the agenda with the following additions: **9o. UPEA and 9p. Regular Scheduled Meetings for 2015.** Motion carried.

Department Reports: The following reports were accepted and placed on file: Senior Citizens Director, Fire Department, Library, Police Department, and General Operating Financial Report. Reports not filed: Assessing/Zoning, Water Project, Ambulance, Public Works, and Parks Committee. Supervisor Minelli asked Public Works Superintendent Eric Jancsi to give an oral report for the Public Works Department. Superintendent Jancsi stated the Clubhouse ramp was being worked on until the weather changed. As the snow came early this year, the ramp may not be finished until next year. The temporary ramp is being used at this time. A water line broke on Monday, while the entire department was off. Superintendent Jancsi thanked his staff for coming in and fixing the problem on their day off. He was very grateful for their dedication. He commented on all the additional projects that are being added to the Public Works duties, and reminded the Board that there was a vacant full-time employee budgeted for in the past three year's budgets, but had not been filled. He pleaded with the Board to fill the vacant position. Trustee Adams asked Superintendent Jancsi if there was a particular skill that he would like the new hire to possess. Supervisor Minelli stated that the Board had not hired anyone pending Union agreement to amending the retirement package for new hires. Clerk Nordeen gave an oral report on the KI Sawyer Community Center. She stated that there were many activities going on at the Center. There will be a semi-formal Christmas dance for all ages. The attendance has been great. In December

the YMCA will provide after school snacks. They are also working on possibly providing meals in the future.

Attorney's Report: Attorney Koch stated that there are no pending law suits. There are some zoning issues that are being monitored, but do not need legal action at this time. He is still waiting to get the state deed for the M553 property. The title work is progressing for the USDA project. The Water Project easement has been recorded. Attorney Koch has sent out letters for contributions on attending the MTA conference in January.

Approval of Bills & Vouchers: Motion by Roberts, supported by Nordeen, to approve bills and vouchers totaling, \$79,451.77, as presented. Motion carried.

**Forsyth Township
Bills For Approval
11/20/14**

Vendor	Description	Amount
Airgas	Gas and Cylinder Rental PW	24.55
A Jacobson Landscaping	Tourist Park Project	8,765.00
American Planning Association	Newsletter Renewal	60.00
Anderson Communications	FD Radio Repair	599.50
Aramark	Carpet and Uniform Service	1,205.37
BS&A	Computer Support	1,016.00
Compudyne	Computer Support	782.50
Crossroads Minimart	Fuel for Garbage Truck	104.86
Dell	PD Computer	2,040.75
Elcom Systems	PD Siren/Light Repair	204.84
Fire Suppression Products	FD Suppression Agent	1,375.00
Froberg's Clothing	PW Uniform Boots	100.00
Galls	PD Uniform and Supplies	140.06
Joe & Sons Service	PD Tire Repair	120.00
John Reid & Associates	PD Training	175.00
JR Electrical	Clubhouse Main Room and Hallway	389.08
Kevin Koch PC	Attorney Fees	3,246.07
Leutz Sign	PD Patrol Vehicle Decals	350.00
Marquette County Fire Fighters Assoc.	FD Training Books	256.00
Marquette General Hospital	Ambulance Supplies	360.88
Menards	Supplies for Various Depts	704.11
Mike's Auto	PD Tahoe Repairs	2,013.86
Michigan Assoc. of Chiefs of Police	PD Membership Dues	115.00
MI DEQ	Water Supply Annual Fee	1,227.99
Midway Rentals	Supplies for Various Depts	371.97
Norm's Service Center	PD Patrol Vehicle Alignment	45.95

North Country Septic	Septic Pumped at PW	250.00
NMU Public Safety	PD Training	16.00
Owens Supply	Clubhouse Ramp Parts	1,029.50
Planning & Zoning News	Subscription Renewal	185.00
Pomasl Fire Equipment	FD Uniforms & Equipment	601.66
Pomps Tire Service	PD Patrol Vehicle Tire	1,730.32
Quill	Supplies for Various Depts	490.87
R&R Fire Truck Repair	FD Uniforms	221.09
Rang Telecommunications	Miss Dig	18.50
Sawyer International Airport	Flex Coupling	26.98
Sirchie	PD Drug Kits	51.00
State of Michigan	FD Radio Subscription Fees	750.00
The Mining Journal	Publishing	104.40
WS Darley	FD Part	<u>37.95</u>
		31,307.61

**Forsyth Township
Additional Bills For Approval
11/20/14**

Vendor	Description	Amount
Ace Hardware	Supplies for Various Depts	1,459.72
Auto Value	Parts for Various Depts	1,354.08
Air Gas	EMS Supplies	126.72
Bear Auto Repair	PD Tow	80.00
City of Marquette	Water Analysis	80.00
Compudyne	Assessing/Zoning Computer Move	206.25
Dalco	Supplies for Various Depts	465.33
Elcom	PD Equip New Patrol Vehicle	4,691.00
Emergency Medical Products	Ambulance Supplies	654.24
Galls	PD Uniform Supplies	40.40
GBS Governmental	Election Computer Coding	840.00
Marquette County Equalization	Taxes	11,461.15
MacNeil Automotive Products	PD Equip New Patrol Vehicle	176.88
Menards	Clubhouse Ice Melt	103.90
Michigan Sales	Shear Bolt for Kubota	10.08
Michigan State University	Zoning Training	55.00
Postmaster	Senior Center Newsletter	71.01
Snyder Drug Stores	Supplies for Various Depts	52.56
State of Michigan	PD & NIMS Radio License Renewals	1,900.00
State of Michigan	Life Support Vehicles Renewals	150.00
State of Michigan	Tourist Park License Renewal (3 Year)	357.00
The Office Planning Group	Assessing Copier Maintenance	249.81

UPEA	Engineering	22,322.22
White Water Associates	Water Analysis	300.00
Winder Police Equipment	PD Patrol Vehicle Equip	440.86
WS Darley	Nozzle	495.95
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		48,144.16
	Original Bill Listing	31,307.61
	Total Accounts Payable	79,451.77

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 67244-67479
Voucher Numbers for Tax 1531-1532

ACTION ITEMS:

Bids for Surveyor of Timber Harvest Property (9a.): Motion by Adams, supported by Nordeen, to approve the lowest bid presented for surveying from TriMedia, not to exceed \$1,500.00. Motion carried.

Motion by Adams, supported by Nordeen, to approve requesting bids, with the assistance from Forester Watkeys, for harvesting the 80 acres. Discussion ensued. Assessor DeGroot and Forester Watkeys will contact the Surveyor, write the bid specifications, and request bids for harvesting. Motion carried.

Sewer System Upgrade - UPEA (9b.) and UPEA (9o.): UPEA Representative Matt Treado, who has been working on the SAW Grant and the Water Project, explained the importance of replacing parts of the sanitary sewer system, as there are cracks, collapses, roots, holes, offset joints and standing water in various areas of the system. Portions of the system have original parts from 1907. There will be great cost savings if it is done with the water project. Motion by Nordeen, supported by Bodenus, to approve moving forward with replacing the sewer mains, to coincide with the water project, and approve the UPEA Agreement for Professional Services for the Sewer System Improvements as presented. Motion carried.

Police – Purchase Tablet & Components (9c.) and Purchase Modem (9d.): Motion by Adams, supported by Roberts, to approve purchasing a Tablet and Components for \$1,000.00 and a modem for Wi-Fi for \$1,200.00 for the Police Department SUV. Motion carried.

Police – Hire Police Officer (9e.): Motion by Roberts, supported by Minelli, to approve hiring Alex Gill as a full-time police officer. Discussion ensued. Motion failed 1-4.

KISCC – Purchase Boiler (9f.): Motion by Nordeen, supported by Adams, to approve purchasing a Boiler System Replacement for the KI Sawyer Community Center from Beauchamp Plumbing and Heating for \$27,600.00. Discussion ensued. Supervisor Minelli stated 3 bids were provided. Superintendent Jancsi will schedule the work. Motion carried.

ALS Paramedic Intercept Agreement (9g.): Motion by Nordeen, supported by Adams, to approve the ALS Paramedic Intercept Agreement, as presented. Motion carried.

MTA Conference Attendance (9h.): Motion by Adams, supported by Nordeen, to approve 4 Board Members, 2 Office Staff, and Attorney Koch attending the 2015 MTA Conference. Motion carried.

Fire Dept – Purchase Pump (9i.) Purchase Stabilization Kit (9j.) and Hire Firefighter (9k.): Motion by Adams, supported by Roberts, to approve purchasing a new accelerator Twin Simo Pump “Option 1”, for \$5,800.00, a vehicle stabilization kit for \$950.00, and hiring Ben Lauren as a Firefighter. Motion carried.

Reconsider Requirements for Police Chief (9l.) and Re-Advertise for Police Chief (9m.): Supervisor Minelli explained that there was an interview last week. He explained that the Board could ask for more applications, or lower the requirements. Motion by Nordeen, to approve hiring James Hafeman as the Police Chief. No support. Motion failed.

Motion by Roberts, supported by Adams, to enter into contract negotiations with Interim Police Chief Adam LaFave. Discussion ensued. Supervisor Minelli and Clerk Nordeen stated that Interim Chief LaFave did not submit an application. Attorney Koch explained that the Board was permitted to hire Interim Chief LaFave, if they were so inclined to do so. Trustee Bodenus stated we should look at the applications we have, but perhaps re-advertise with less requirements. He suggested including the new applications with the ones currently on hand to consider more interviews. Trustee Adams is concerned that we have not promoted from within the Department.

Supervisor Minelli called for a short break at 7:36 pm
Supervisor Minelli called the meeting back to order at 7:42 pm

Supervisor Minelli reminded the Board of the motion proposed. He also commented that the contract would be for one year, and that a letter of understanding would be needed in order for Interim Police Chief LaFave to return to the Union if he decided not to remain as the Chief of Police after the year was complete. Motion failed 2-3.

Motion by Bodenus, supported by Nordeen, to amend the requirements to: MCOLES license and carry permit is required, and a Bachelor’s Degree from an accredited institution is preferred. All other requirements will remain the same as used in the Mining Journal ad. Motion carried 3-2.

Motion by Adams, supported by Bodenus, to pay the Interim Police Chief LaFave, effective November 21, 2014, at a daily rate of the past Police Chief’s salary for the remainder of his term as Interim Chief on a per diem basis. Discussion ensued. Treasurer Roberts stated the prior Chief worked up to that pay rate. Supervisor Minelli clarified that it would be dollar per hour of the prior Chief’s contract to dollar per hour for the Interim Police Chief. Motion failed 2-3.

Motion by Roberts, supported by Nordeen, to reimburse the Interim Chief at a salary that the previous Chief started at, starting November 21, 2014. Discussion ensued. The hourly rate will be calculated at the dollar of hour rate of the salary, converted to hourly for the Interim Chief. The overtime is acknowledged in the compensation. Motion and support were amended to approve the motion as stated providing a letter of understanding is provided by the Union. Motion carried.

UPCAP FY2015 Master Agreement (9n.): Motion by Adams, supported by Roberts, to approve the UPCAP FY2015 Master Agreement as presented. Motion carried.

Regular Scheduled Meetings for 2015 (9p.): Motion by Adams, supported by Roberts, to approve the Notice of Regular Scheduled Meetings, amending the June meeting to be held in Little Lake and the September meeting to be held at KI Sawyer. Motion carried.

DISCUSSION ITEMS:

Energy Audit (10a.): Trustee Adams stated that research should be done to see if grants could be received for retrofitting the buildings with energy saving products. Perhaps get with Birchview School, where this has already been done. Supervisor Minelli suggested replacing lights at the KI Sawyer Community Center gym. He asked Public Works Superintendent Jancsi research companies that could come in and advise in energy savings.

OLD BUSINESS:

Photo IDs (11a.): Clerk Nordeen stated she had sent a letter for an update on the progress of the photo IDs, but has had no response. She would like permission from the Board to check out other avenues. It was the consensus of the Board for Clerk Nordeen to proceed.

CORRESPONDENCE: None

Public Comment: Pat Anderegg stated her annoyance with shooting that occurred in Princeton three years ago, and her unhappiness with how the Police Department handled her complaint at that time. Marie Bodenus thanked the Police Department for their community support on Halloween. Officer Mills handed out candy to the area children during Trick or Treating hours. It was great.

Board Member Comment: Clerk Nordeen thanked the Board for the Boiler at the KI Sawyer Community Center.

Adjournment: Supervisor Minelli adjourned the meeting at 8:29 p.m.

Respectfully submitted,

Stacy Filizetti
Clerk/Secretary

Jane Nordeen
Forsyth Township Clerk