

**Forsyth Township Board  
Regular Meeting  
Emergency Services Building  
August 27, 2015**

Supervisor Minelli called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Minelli, Clerk Nordeen, Treasurer Roberts, Trustee Adams and Trustee Bodenus

**Board Members Absent:** None

**Also Present:** UPEA Representatives Carr Baldwin, Matt Treado and Ken Dillinger, Assessor Henry DeGroot, Chief Gordon Warchock, Superintendent of Public Works Eric Jancsi, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Adams, supported by Bodenus, to approve the Minutes for August 3, 2015 Special Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Nordeen, supported by Bodenus, to approve the agenda with the additions of **16b. Closed Session for Pending Litigations, 11t. Building Permit for new building and 11u. Sault Tribe Letter, and to move 16b. ahead of 16a.** Motion carried.

Supervisor Minelli announced to the Board and Township Residents that he would like to recognize two young residents for their outstanding services for our community. Bailey Crist and Ann Taylor have been volunteering their time to paint historical murals on the gym walls at the Gwinn Community Center (Clubhouse). He suggested everyone stop in to see the beautiful job they have accomplished. Supervisor Minelli presented a Certificate of Achievement to Ann Taylor for being an Outstanding Community Member. Senior Center Director Brian Veale then read a plaque in honor of Ms. Taylor, which will be displayed at the clubhouse. Bailey Crist was also awarded a certificate and plaque dedication, but was unable to attend the meeting.

**Public Comment:** Mike Jakubowski would like a committee consisting of four to five people, 2 Board Members and the Engineers in order to come up with a better rate structure. He would like paragraph #3 rescinded, so empty buildings will not be charged. Supervisor Minelli stated the Board was going to be setting up a Special Meeting where the Water and Sewer Project will be discussed. Mr. Jakubowski stated he had come up with different rate options. UPEA Representative Matt Treado stated he is interested in what Mr. Jakubowski has come up with. Rick Wills asked if he could reserve his comments for when the Board talks about the Museum move. Police Chief Warchock announced he may need to hire new officers, as the possibility of two officers leaving is probable. Supervisor Minelli told Chief Warchock to go ahead and advertise. Doug Beauchamp doesn't feel like he should be responsible to pay for his fire bill, as he went through all the regulations for having the fire.

**Department Reports:** The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works and General Operating Financial Report. Reports not filed: KI Sawyer Community Center and Parks Committee.

Clerk Nordeen gave an oral report on the KI Sawyer Community Center. She stated it has been very busy and they have several items they are currently working on. She listed grants available from the Sault Tribe. She stated the Center has received a grant from Walmart for a new kitchen. There will be a book signing in September at the Library in the Center.

Supervisor Minelli announced there is an increase in patrons at the new Library.

UPEA Representative Matt Treado reminded the Board that the bid opening for the Water and Sewer Projects will be held on Monday. He also stated he had finished the house to house survey of the Pine Street sewer issues. There are only two houses that may have sewer problems, although one of them is probably not an actual sewer issue.

**Attorney's Report:** Attorney Koch was unable to attend this meeting but has handed in a written report for the Board.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling, \$75,294.30, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
8/27/15**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Adventure Centre	Oil Change	64.49
Airgas	PW Gases & Cylinder Rental	46.16
Anderson Communications	FD Pager	429.00
Aramark	Carpet and Uniform Service	1,286.67
Arrow Constructions	Clubhouse Concrete	741.25
Auto Value	Parts for Various Departments	650.78
Beauchamp Plumbing & Heating	Clubhouse and PD Repairs	343.78
Bergdahl's	PW Trimmer Parts	152.60
BS&A	Annual Service/Support Fee	1,239.00
Champion Glass	KISCC Door & Window Repair	10,524.14
City of Marquette	Water Analysis	160.00
Compudyne	Computer Support	175.00
Crossroads Minimart	PD Fuel	26.50
Cuppad	Membership Dues	1,223.00
Dalco	Nordeen Park & Clubhouse Supplies	206.35
Document Delivery	Service Fees	99.00
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	Ambulance Supplies	543.19
Frischman Appraisal & Consulting	SEI Appraisal Review	600.00
Froberg's Clothing	PW Rain Coats	11.98

Fox Negaunee	PD Parts	293.00
Galls	PD Equipment	82.19
GFC Leasing	Senior Center Copier	270.00
Hannula Agency	FD Accident Policy Renewal	1,946.00
Joyce Styer	Birthday Cake	25.00
Kevin Koch PC	Attorney Fees	2,736.65
Leutz's	PW & Election Signs	1,005.00
Lowe's	PW Trailer	603.19
Marquette County	Tax Ad	21.20
Marquette County Health Dept	Campground Inspection	196.00
Marquette County Road Commission	Dust Control	3,245.87
Marquette Embroidery & Lettering	PD Uniforms	329.82
Mike's Auto	PD Patrol Car Repair	95.14
Menards	Supplies for Various Depts	1,396.65
Michigan Sales	Kubota Parts	566.81
Michigan State University	Assessing/Zoning Training	55.00
Neil's Trucking	Transfer Station/Clubhouse Loader	700.00
North Country Disposal	Transfer Station Dump Container	1,750.00
North Country Septic	Portable Restrooms	190.00
Pacific Telemanagement	Pay Phone	50.00
Peter Ghiringhelli	FD CPR Training	65.00
Pomasl	FD & EMS Supplies	5,644.05
Practical Fire Equipment	FD Supplies	223.00
Quill	Supplies for Various Depts	509.98
Remy Battery	EMS Battery	169.98
State of Michigan	Boiler Violation	230.00
Superior Lock	Lift Station/Kidder Shaft Alarm Monitoring	359.88
The Mining Journal	Publishing	1,500.46
The Office Planning Group	Copier Maintenance	274.79
UPEA	Engineering Services	12,805.50
UP Health System	Ambulance Supplies	295.50
Vandermissen & Son	Garage Relocation	2,000.00
WB Thompson	FD Tool	90.00
Wolverine Door Service	FD/EMS Key Pad	38.70

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**58,364.25**

**Forsyth Township  
Additional Bills For Approval  
8/27/15**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace Hardware	Supplies for Various Depts	1,037.33
American Welding & Gas	EMS Gases and Rental	166.22
Anderson Communications Inc	EMS Pager Repair	143.50
Beauchamp's Plumbing & Heating	Clubhouse Ramp Repairs	5,944.98
Brenda Veale	Senior Center License Reimbursement	35.70
Dalco	KISCC Supplies	221.94
GBS	Election Supplies	57.08
Gordon Warchock	PD Ammunition	329.90
Holiday 50 Minute Cleaners	PD Dry-cleaning	5.46
Holli Forest Products	Performance Bond Refund	1,000.00
Jack Golden Assoc.	Infant Swings and Chains	307.00
Joyce Styer	Senior Center Birthday Cake	25.00
Leutz's Sign	Clubhouse Gym Lettering	342.12
Lynn Rodgers	Shipping Reimbursement for Clock Tower	16.50
Newman Traffic Signs	U-Channel for Signs	385.33
Paul Sirois	Physical Refund	150.00
Pomps	PD Tires	503.08
Quill	Office Supplies	52.97
Rampart EMS	Billing Charges	4,367.34
Snyder Drug	PD Supplies	47.90
The Office Planning Group	EMS/FD Copier Agreement	1,399.09
US Postal Service	Senior Center Newsletter Postage	86.43
Wells Fargo	Supplies for Various Depts	305.18
		<b>16,930.05</b>
	<b>Original Bill Listing</b>	<b>58,364.25</b>
	<b>Total Accounts Payable</b>	<b>75,294.30</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 69240-69553

Voucher Numbers for Tax 1582-1589

**ACTION ITEMS:**

**Water Rate Structure Options (11a.):** Supervisor Minelli explained that UPEA had submitted different rate structure options regarding the new water and sewer rates. He suggested the Board wait until the bid opening, as the bids may come in lower which would affect the money needed for the project. He

also commented that the Mr. Jakubowski's suggestion of having a committee is a good point. Motion by Nordeen, supported by Minelli, to table the water rate structure. Motion carried.

**Disposal of Old Compactor (11b.):** Superintendent Jancsi explained that the old Garbage Truck is worth nothing on trade. The packer portion of the truck is still in good condition. He also explained that it was not worth putting out on bids, but would be worth advertising for sale. Discussion ensued. Motion by Bodenus, supported by Nordeen, to approve giving Superintendent Jancsi the authority to advertise the truck, and sell it for what he sees fit. Motion carried.

**Sewer Billing (11c.):** Motion by Bodenus, supported by Nordeen, to approve reversing the monthly sewer charges from June 2015 through present, on 105 W. M35 (Sav-On), 129 W. M-35 (Northern Septic Service), and 129 W. M-35 (Suburban Propane). Discussion ensued. Superintendent Jancsi assured the Board that the sewage is not currently running into our system. Mr. Treado, further explained that cameras were recently inserted. The blockage on the property owners property. The problem is not with the main. It was suggested to the property owner to dig where the blockage is, then drain the blockage, so it can be inspected further. The blockage is not the township's responsibility. Motion carried 4-1.

**KISSC Door Hardware (11d.):** Motion by Nordeen, supported by Adams, to approve the quote from Champion Glass for security hardware on the KI Sawyer Community Center doors for \$1,973.60, as presented. Discussion ensued. Trustee Adams asked if this was covered under insurance. Clerk Nordeen explained that the parts were clearly worn. She also explained the quote did not include labor. Motion carried.

**PA System (11e.):** Motion by Nordeen, supported by Bodenus, to approve quote for \$729.98 from Jim's Music for a PA System with Microphones. Clerk Nordeen explained that Ms. Mayer had borrowed the system for the music in the park, and it had worked great. She also mentioned that donations exceeding \$600.00 had already been received. The system can be used in other parts of the township also. Motion carried.

**Memorandum of Understanding Museum (11f.):** Rick Wills communicated he had spoken to all the Museum Board Members individually, and they all would like to move to the old Library location. They understand that the Board cannot commit past their term, but would still like a long term commitment documented so future Boards would not take moving the Museum lightly. It could also help meeting guidelines of grants in the future. Motion by Nordeen, supported by Bodenus, to approve the Forsyth Township Historical Society taking over the location on the ground floor, where the Library used to be and giving them a 25 year lease. Trustee Bodenus questioned the control over the utilities. Discussion ensued further. Perhaps a Utility Audit could be done annually. Motion carried.

**Rezoning of Gwinn Area Schools Property (11g.):** Motion by Adams, supported by Roberts, to approve rezoning parcels 52-05-101-002-30 and 52-05-101-002-40, owned by Gwinn Area Community Schools, from Residential-3 to Public Area. Motion carried.

**Fire Dept – Purchase Seats (11h.):** Motion by Bodenus, supported by Nordeen, to approve the Fire Department purchasing 3 seats for a fire truck, totaling \$4,000.00. As directed by the Board, Fire Chief Hutchens explained why the new seats were needed. Motion carried.

**Fire Dept – Bid Tanker (11i.):** Motion by Bodenus, supported by Nordeen, to approve giving the Fire Department permission to pursue bids for the tanker truck. Motion carried.

**Fire Dept – Award AFG Grant (11j.):** Motion by Roberts, supported by Adams, to approve the AFG Grant Award bid to Pomasl Fire Equipment for \$132,544.00, with the township portion being \$6,628.00. Chief Hutchens explained that the bid came in lower than expected. There will be approximately \$10,000.00 left to purchase other much needed equipment. Motion carried.

**Fire Dept – Purchase Fittings (11k.):** Motion by Adams, supported by Nordeen, to approve the Fire Department purchasing fittings for the KI Sawyer truck for \$800.00. Motion carried.

**Fire Dept - Training (11l.):** Motion by Nordeen, supported by Adams, to approve sending one fire fighter to Cub Scout Explorer Training, with expenses, not to exceed \$400.00. Motion carried.

**Police Dept – Hire Crossing Guards (11m.):** Motion by Nordeen, supported by Roberts, to approve the Police Department hiring crossing guards to cover the reopening of Gilbert Elementary School. Motion carried.

**Police Dept – Purchase Computer for Patrol Vehicle (11n.):** Motion by Adams, supported by Roberts, to approve the Police Department purchasing a computer system for the Tahoe patrol vehicle for \$2,500.00, for connectivity for all the vehicles. Motion carried.

**Clubhouse Flooring (11o.):** Motion by Adams, supported by Bodenus, to approve the quote to clean the Clubhouse floors from Bright Star Cleaning Services for \$980.93, as presented. Clerk Nordeen question if anyone checked with anyone in our town that does this sort of business. Trustee Adams explained that it was a very detailed project. It was also mentioned that this company had been doing it for the past few years and they were a great price and had done an excellent job. Motion carried.

**EMS – Bid Ambulance (11p.):** Motion by Roberts, supported by Nordeen, to approve the EMS pursuing bids for a new Ambulance. Motion carried.

**Budget Adjustment (11q.):** Motion by Adams, supported by Roberts, to approve the Budget Adjustment for a new garbage truck, as presented. Motion carried.

**Senior Center Stove (11r.):** Motion by Adams, supported by Bodenus, to approve purchasing a stove for the Senior Center for \$3,150.00. He also noted that AMCAB will be leasing for meals prepared, therefore compensating for part of the cost. Motion carried.

**Copiers (11s.):** Motion by Nordeen, supported by Adams, to approve replacing the current copier in the office with a new one and juggle the other copiers around. Clerk Nordeen explained the analysis provided by The Office Planning Group, saving the Township money. Motion carried.

**Building Permit for new building (11t.):** Motion by Adams, supported by Nordeen, to approve paying \$711.00 for a building permit to the County of Marquette. Motion carried.

**Sault Tribe Letter (11u.):** Clerk Nordeen explained there was a possibility the KI Sawyer Community Center could start using the Tennis Courts across from the Shopette. The Sault Ste. Marie Tribe of

Chippewa Indians has offered the courts. They need a letter from the township stating they would use the courts if the courts were repaired. Secretary Filizetti will write a letter to the Tribe.

**DISCUSSION ITEMS:**

**Special Board Meeting Date for Water/Sewer Project (12a.):** Supervisor Minelli asked the Board to decide on a date for a Special Meeting to discuss the Water/Sewer Project with the public. There are currently 40 people on a list that are very frustrated with the current rate structure. The Board will meet on September 17, 2015 at 7:00 pm at the Clubhouse. Supervisor Minelli, UPEA Representative Matt Treado, and another Board Member, will meet with Mike Jakubowski prior to the Special Board Meeting.

**OLD BUSINESS:** None.

**CORRESPONDENCE:**

**Tourist Park Hosts (14a.):** Supervisor Minelli notified the Board he received a letter from Steve and Sandy Barrett stating, starting next year, they will no longer be a host at the Tourist Park. He would like to find someone else to take over that position.

**Public Comment:** Carr Baldwin notified the Board that the Landfill has equipment available for purchase. An email will be going out tomorrow regarding the specifics. Jeanette Maki stated she received approval from Wells Fargo for several shelving units for the Library. There may be more available for the Museum, but they will have to contact the Wells Fargo Manager. Robert Taylor would like to donate a portable thaw rig to the Public Works Department. It is worth approximately \$2,000.00. Supervisor Minelli ask Mr. Taylor to contact Superintendent Jancsi. A resident stated she is enthused about the Museum move.

***Supervisor Minelli called for a short break at 7:46 pm***  
***Supervisor Minelli called the meeting back to order at 7:53 pm***

**Action Item: Closed Session for Pending Litigations (16b.):** Motion by Adams, supported by Nordeen, to approve going into closed session for pending litigation for the Superior Extrusion Tax Tribunal Settlement discussions. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Motion by Nordeen, supported by Bodenus, to approve coming out of closed session for pending litigation for the Superior Extrusion Tax Tribunal Settlement discussions. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

**Action Item: Closed Session for Union Negotiations (16a.):** Motion by Roberts, supported by Bodenus, to go into closed session for USW contract negotiations. Roll call: Supervisor Minelli – yes, Treasurer Roberts – yes, Trustee Adams – yes, Trustee Bodenus – yes, Clerk Nordeen – yes. Motion carried.

Motion by Adams, supported by Bodenus, to come out of closed session for USW contract negotiations.  
Roll call: Supervisor Minelli – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes,  
Trustee Bodenus – yes. Motion carried.

**Board Member Comment:** None

**Adjournment:** Supervisor Minelli adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Stacy Filizetti  
Clerk/Secretary

Jane Nordeen  
Forsyth Township Clerk