

**Forsyth Township Board  
Regular Meeting  
American Legion Post  
May 26, 2016**

Supervisor Minelli called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Minelli, Treasurer Roberts, Clerk Nordeen, Trustee Adams and Trustee Bodenus

**Board Members Absent:** None

**Also Present:** Attorney Kevin Koch, UPEA Representatives Ken Dillinger, Matt Treado and Carr Baldwin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Nordeen, to approve the Minutes for April 28, 2016 Regular Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Adams, supported by Nordeen, to approve the agenda with the following amendments; **Delete 10b. Land Bank Demolition Request, Add 10k. Approval of Change Orders and Add 11b. Progress Report.** Motion carried.

**Public Comment:** Mike Jakubowski Sr. commented on the Water Project work being done on Smith Street, the new meters, and fees. Pat Anderegg commented on Ordinance ages, dog issues, the open position at the KI Sawyer Community Center, and Fireworks. Nanette St. Aubin commented on the “mock accident” training, the boulevard landscaping and the fire siren. Assessor Stachewicz commented on the Ordinances being updated. Melody Wagner Patterson introduced herself as candidate for 109 District State Representative. Rich Adams commented on the surface water on Pearce Street and the Fire Ordinance for bonfires. A resident commented on burning barrels. Mike Jakubowski Sr. commented on meters in multiple occupancy buildings.

**Department Reports:** The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, and General Operating Financial Report. Reports not filed: Public Works and Parks Committee. UPEA Representatives Matt Treado, Carr Baldwin and Ken Dillinger were present to answer any Water/Sewer Project questions. Clerk Nordeen gave an oral report on the KI Sawyer Community Center.

**Attorney's Report:** Attorney Koch stated he was waiting for a response on the Beauchamp case. There is a pre-trial conference scheduled for the Dunklee case. He has entered a default judgment in the Family Homes case. Mr. Haglund has removed the vehicles, so the case will die. Supervisor Minelli questioned the contract with the YMCA. Attorney Koch will meet with Clerk Nordeen for the details.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling \$65,443.04, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
5/26/16**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW Cylinder Rentals	47.35
A Jacobson Landscaping	Lawn care & Landscaping	10,193.00
Adventure Centre	PD Snowmobile Supplies	1,232.72
American Water Works	PW Membership Dues	182.00
American Welding & Gas	EMS Gases	224.01
Anthony Baez	EMS License Reimbursement	60.00
Anderson Communications	FD Antenna	70.00
Aramark	Carpet and Uniform Service	1,701.77
Arrow International	EMS Medical Supplies	560.29
Auto Value	Parts for Various Depts	1,105.74
Bergdahl's	Parks Tiller	405.26
Cannon Financial Services	Office Copier Agreement	135.07
City of Marquette	Bacteriological Analysis	80.00
Champion Glass & Countertops	KISCC Door	1,842.52
Compudyne	Computer Support for Various Depts	702.50
Dalco	KISCC/Clubhouse/Parks Supplies	433.81
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	EMS Supplies	828.96
Fire Suppression Products	FD Foam	1,375.00
Froberg's Clothing	PW Safety Boots	400.00
Galls	PD Uniforms	300.34
GBS	Election Supplies	840.00
GFC Leasing	Senior Center Copier	270.00
Jacobson Excavating	Overpayment of Waste Disposal	153.90
Jane Nordeen	KISCC Supplies	31.84
Joe & Sons Service Center	PD Tire Changes	306.00
Kevin Koch PC	Attorney Fees	1,730.50
Larry's Family Foods	Food and Supplies	509.27
Leutz Sign	PD Tahoe Lettering	385.00
Marc	PW Spray Paint	688.00
Marquette County Treasurer	Digital Parcel Layer	650.00
Menards	Supplies for Various Depts	500.86
Michigan Police Equipment	PD Gun	430.00
Michigan Sales	PW Dethatcher Attachment	219.95
MTA	Membership Dues	3,729.44
Midway Rentals	PW Vests	62.43

Miller Canfield Paddock & Stone	Water/Sewer Ordinance Review	1,954.50
North Country Septic	Portable Restrooms	128.00
Pacific Telemanagement	Pay Phone	50.00
Peninsula Glass	Dump Truck Parts	261.30
Pitney Bowes	Postage Supplies	196.32
Pomasl Fire Equip	FD Monitor and Bracket	1,747.17
Pomps Tire Service	PD Tires	1,495.15
Quill	Supplies for Various Depts	830.63
Range Telecommunications	Miss Dig Calls	49.95
Remy Battery	FD Radio Batteries	90.31
Snyder Drug	PD and EMS Supplies	89.48
State of Michigan	PD Token Fee	330.00
Superior Eagle Communications	Assessing/Zoning Wiring	682.95
The Mining Journal	Publishing	234.90
The Office Planning Group	PD Copier Maintenance Agreement	282.60
TransUnion	Background Checks	25.00
UPEA	Engineering Services	2,223.00
UP Fabricating	Clubhouse Railing	690.00
UP Health System	Ambulance Supplies	565.22
UP Off Road and Performance	PW Truck Rhino Lining	440.00
US Postal Service	SC - Postage	47.00
	<b>TOTAL</b>	<b>44,878.01</b>

**Forsyth Township  
Additional Bills For Approval  
5/26/16**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Anderson Communications	EMS Radio Repair	134.00
Ace Hardware	Supplies - Various Departments	837.15
ANR Event Planning	Planning and Zoning Training	267.00
Apex Software	Assessing/Zoning Sketch Software	2,009.20
Compudyne	Computer Support	42.50
Crossroads Truck Repair	Garbage Truck Repair	154.94
Galls	PD Uniforms/Equipment	388.43
Holiday Cleaners	PD Uniform Cleaning	204.17
Jamar Company	Sewer Pump Repair	1,524.56
Jane Nordeen	KISCC Reimbursements	62.27

JF Ahern	Recharge Fire Extinguishers	99.70
Justin Wonch	Deduction Reimbursement	403.89
NMU	PD Training	200.00
Oberstar	RD Draw Request #4	12,216.88
Pat Forchini	Flower-Beautification	335.76
Quill	SC - Office Supplies	69.95
State of Michigan	PD Sex Offender Registration	120.00
Suburban Propane	NIMS Tank Rental	48.00
The Office Planning Group	Assessing/Zoning Copier	111.25
Treetops Resort	Training Hotel	84.91
Wells Fargo	Various Dept Supplies	954.12
US Postal Service	Senior Center Permit Renewal	296.35
		<b>20,565.03</b>
<b>Original Bill Listing</b>		<b>44,878.01</b>
<b>Total Accounts Payable</b>		<b>65,443.04</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 71382-71584  
Voucher Numbers for Tax

**ACTION ITEMS:**

**Senior Center – Greenhouse Electric (10a.):** Motion by Nordeen, supported by Bodenus, to move ahead with the electrical work for the greenhouse with Code Electric for \$855.00 without the trench. Discussion ensued. Motion carried.

**Land Bank Demolition Request (10b.):** Deleted.

**EMS – AED Batteries (10c.):** Motion by Nordeen, supported by Roberts, to approve the purchase of AED batteries for EMS, totaling \$1,331.18. Motion carried.

**Wood View Condominium Association Lights (10d.):** Supervisor Minelli asked the Wood View Condominium Representative, Mr. Harmon, to explain the situation. Mr. Harmon asked the Board to take financial responsibility, and presented the Board a map of the street lighting. Motion by Adams, supported by Nordeen, to table the request for assuming responsibility for street lighting. Motion carried.

**Water/Sewer Billing (10e.):** Motion by Nordeen, supported by Minelli - to only discuss, to add to our Water and Sewer Ordinances to stop billing the residents that do not have water or sewer to their buildings, and after the Ordinances are passed, that those residents will be credited or refunded back to June 15, 2015. Discussion ensued. Motion tabled by Nordeen, support tabled by Minelli. No vote taken.

**FD – Purchase Bunker Gear (10f.):** Motion by Bodenus, supported by Nordeen, to approve purchasing Bunker Gear for the Fire Department totaling \$15,000.00. Discussion ensued. Motion carried.

**Assessing/Zoning – Zoning Amendment (10g.):** Motion by Bodenus, supported by Roberts, to approve rezoning the presented 0.23 acre parcel from C-2 to R-1, as recommended by the Forsyth Township Planning Commission. Motion carried.

**PD – Hire Full Time Police Officer (10h.):** Discussion ensued. Chief Warchock is setting up interviews. No action taken.

**PD – Purchase Bicycle with Grant (10i.):** Motion by Nordeen, supported by Roberts, to approve purchasing a bicycle for the Police Department with the monies received from the Marquette Community Foundation Grant. Discussion ensued. Motion carried.

**PD – Equip Patrol Tahoe (10j.):** Motion by Roberts, supported by Nordeen, to accept the bid from Elcom Systems, to equip the Tahoe for \$4,666.00. Motion carried.

**Approval of Change Orders (10k.):** Motion by Roberts, supported by Nordeen, to approve Change Orders W3, W4, and W5, as presented. Discussion ensued. UPEA Representative Matt Treado explained each Change Order. Motion carried.

Motion by Nordeen, supported by Adams, to approve Engineering Amendments 3 and 4. Discussion ensued. Motion carried.

Motion by Roberts, supported by Nordeen, to approve the resolution for the Water System Improvements Project, as presented. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – yes. Motion carried.

Motion by Roberts, supported by Nordeen, to approve the resolution for the Sewer System Improvements Project, as presented. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – yes. Motion carried.

Motion by Roberts, supported by Nordeen, to approve the resolution for Payment from Non-Participating Project Funds, as presented. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – yes. Motion carried.

**DISCUSSION ITEMS:**

**Set Meeting for Water and Sewer Ordinances (11a.):** Supervisor Minelli asked for a date for a special meeting. It was the consensus of the Board to set a Special Meeting for Monday June 13 at 5:30 in the Big Room of the Clubhouse.

**Progress Report (11b.):** Supervisor Minelli asked UPEA Representative Matt Treado to update the Board on the progress of the Water and Sewer Project. Mr. Treado gave the Board a summary of the project.

**OLD BUSINESS:** None.

**CORRESPONDENCE:**

**Marquette County Community Foundation Grants (13a.):** Supervisor Minelli thanked the Marquette County Community Foundation for the two grants Forsyth Township received. The first was for the Police Department, in which a bicycle will be purchased, and the second was for activities at the KI Sawyer Community Center.

**Public Comment:** Mike Jakubowski Sr. commented on the electrical bid for the Senior Center. He then commented on the Water and Sewer Project. Pat Anderegg commented on water meter inspections. She then commented on the water survey letter sent to Johnson Lake Road residents. She also commented on the Emergency Services in our community. Chief Warchock commented on the “mock accident”, upstairs construction, and counterfeit bills. Mr. Harmon commented on the street lighting. A resident questioned a load of dirt.

**Board Member Comment:** Trustee Adams commented on unused equipment, the YMCA contract issue, and the Water and Sewer Project. Clerk Nordeen commented on the Emergency Services in our community.

**Adjournment:** Supervisor Minelli adjourned the meeting at 7:56 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Jane Nordeen  
Forsyth Township Clerk